

Bagging Responsibilities

Thanks for agreeing to help with the bagging. This document will assist new baggers to better understand their responsibilities.

Bagging is done on the second and fourth Thursday of the month starting at 5:30 pm. Bagging also is done on the first and third Saturdays of the month starting at 9am. Bagging is done at the parish center.

There will be a coordinator there to assist the baggers in their duties. The coordinator will determine the number of bags and will have a list of the items to bag for the day, so it is a good idea to check with them upon arrival. The list is located in the food pantry if the coordinator is late.

Bagging is a two part process. The first part is to take the food from the food pantry storage room and place the food on tables. Each table includes all of the items needed to be bagged for a specific number of bags. After the food is assembled, each bagger will take a table and bag the items on that table. It is important that the bagger take care to make sure that each bag contains all of the items for that week's distribution. After bagging is complete, the bag is carried out to a holding area where the bags stay until distribution. Certain items, such as bread are placed in the bags after they are placed in the holding area to avoid damaging the items.

Children are welcome to attend the bagging and many do attend especially on Saturday. Parents or a caregiver need to take responsibility for the children. Based on the age of the child, the parent or caregiver should review the work of their children.

We use an evite email system as a reminder. If you would like to get on the evite system, send Dave Hilko an email at dahilko@deloitte.com and specify whether you would be interested in Thursday or Saturday distributions (or both). While we have a core group of baggers, we have new parishioners each week who bag, so feel free to come when you can.