

St. Teresa of Avila Parish
1930 N. Kenmore Ave.
Chicago, IL 60614
Automated Contribution Program

St. Teresa offers parishioners the option of having their contributions to the parish either: (a) automatically transferred from their checking accounts or (b) charged to their credit card. Both can be done on a weekly or monthly schedule. This includes regular Sunday contributions, one-time contributions, and contributions to St. Teresa's Capital Fund.

Regular gift giving by our parishioners helps us budget for our ministries' needs and programs with greater certainty, it provides greater assurance that we can meet our obligations in a timely manner, and it helps us in planning for the longer term needs of the parish. Automated contributions benefit you by eliminating the hassle of writing weekly or monthly checks, and neither of us has to deal with contribution envelopes.

A number of parishioners have asked us to institute this voluntary program so they can continue helping St. Teresa financially even when they are unable to attend mass here.

If at any time you wish to change or stop a particular payment, all you will need to do is notify the office staff.

The form for enrolling is following this letter. If you are choosing automated bank transfers, please include a voided check with the completed form. Mail the completed form to the parish office at the address shown at the top of the letter. If you have any questions about the program, please contact Erica Saccucci, the parish accountant, at (773) 528-6650 or esaccucci@stteresaparish.org.

Thank you for your continuing generosity and support of St. Teresa's programs and ministries.

Very truly yours,
St. Teresa's Finance Committee

St. Teresa of Avila Parish
1930 N. Kenmore, Chicago, IL 60614
773-528-6650 Fax: 773-871-6766 www.st-teresa.net Email:
esaccucci@gmail.com

Automated Contribution Enrollment Form
Complete Section I. or II. – Everyone Complete Section III.

I. Automatic Bank Debits

I hereby enroll in the Automated Contribution Program and authorize St. Teresa to debit my bank account as follows:

I wish to contribute via charges to my bank account each: Month Week
of the following amount(s):

Regular Offering: \$ _____

Capital Fund: \$ _____

Bank Name: _____ Checking Savings

Account Number: _____ (Please include a voided check with this form.)

II. Contributions by Credit Card

I hereby authorize St. Teresa to charge my credit card for contributions to St. Teresa Parish.

I wish to contribute via charges to my credit card each: Month Week
of the following amount(s):

Regular Offering: \$ _____

Capital Fund: \$ _____

Card type: Visa Master Card American Express Discover

Card Number: _____ Security Code: _____

Expiration Date: _____

Name as it appears on the card to be charged: _____

III. Member Information (Please print all information)

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____ E-Mail: _____

Date you wish to begin automatic contributions: _____

Signature: _____ Date: _____