

St. Teresa of Avila Parish
1930 N. Kenmore Avenue
Chicago, IL 60614
773-528-6650/773-871-6766 Fax
www.st-teresa.net

St. Teresa of Avila Parish Pastoral Council Minutes
Monday, April 14, 2008

Our Preamble: As a Catholic Christian Community, we center our life and worship in the Eucharist liturgy to listen and reflect on God's word, to bless, break and share the Body and Blood of Christ. This empowers us to care for and about one another, in joy and sorrow, all in God's name. Through the infinite guidance of the Holy Spirit, this prayer-based leadership council is formed to carry out God's Word and to serve the parishioners of St. Teresa of Avila Church.

Our Meetings: Our Parish Pastoral Council (PPC) meets each second Monday of the month at 7:00 pm in the St. Teresa of Avila Parish Center, 1950 N. Kenmore Avenue, Chicago, IL. For more information about our Parish Pastoral Council, please contact 2007-2008 Chair Eric J. Fredericks at eric@ericfredericks.net. To report your absence as a PPC Member, please contact 2007-2008 Secretary Valerie J. Williams at vjwritesu@yahoo.com.

Call to Order: PPC Chair Eric J. Fredericks called the meeting to order at 7:02 PM.

In Attendance: PPC Members: Elizabeth Oldroyd, Bob Pedro, Dana Vance and John Wagner. PPC Exec Council: Chair Eric Fredericks, Vice Chair Jessica Schneider and Secretary Valerie J. Williams. Staff Members: Fr. Ron Galt, Administrator and Hank Matecki, Business Manager. Guest: Fr. Protasio Nyaga Ndereba

Absent/Excused: Dave Hilko, Judie Kaiser, Tom Kinsella, Dan O'Neil and Bob Wolff.

Opening Prayer: John Wagner read a prayer in both Latin and English from The St. Thomas Aquinas Paryer Book.

General Remarks: There were no general remarks.

Approval of March minutes: Minutes submitted to members were approved with minor revisions. Motion to approve by Elizabeth Oldroyd, seconded by Dana Vance.

Pastoral Report and Liturgical Update: Fr. Ron provided updates.

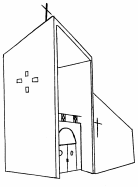
- St. Teresa Pastor Appointment: Rev. Frank Latzko of St. Eulalia Parish in Maywood has been officially appointed as the incoming Pastor of St. Teresa's. He will assume his formal duties on July 1, 2008. PPC will support his transition into the parish. Rooms at the rectory are being prepared for his arrival.
- Summer Festival Committee: The first meeting for this group will occur on Monday, May 5 and there will be representation from the Sheffield Neighborhood Association at this meeting. The summer event will coincide with the Sheffield Garden Walk and St. Teresa's will enter the parish gardens into the event.
- All Good Gifts – An Evening of Appreciation Concert Feedback: Between 275 and 300 tickets were sold for the concert on Saturday, April 12. One hundred tickets were purchased the night of the concert. Catering by Tom (Miscinski) received rave reviews. The concert bridged parishioners and friends across spiritual, social and relational borders.
- Summer Weddings: Fr. Ron is preparing about 25 couples for marriage, although the majority of these weddings will take place off site, including some weddings overseas. St. Teresa's will be the site for three of these 25 weddings, which is a much lower percentage that in years past. The wedding preparation helps couples make a formal connection with the Parish.

Religious Education Update: Fr. Ron reported on behalf of Kristen Hempstead, Director of Religious Education.

- The SPRED Mass took place on Sunday, April 13 where five parishioners were confirmed and two received Holy Communion. On Saturday, May 3, there will be a First Holy Communion Retreat and the First Communion Mass at noon on Sunday, May 4. On Saturday May 3 at the 6:30 pm Mass, the French Community, Communauté Catholique Francophone de Chicago (CCFC) will celebrate First Communion. On Sunday, May 18 at 10:30 AM at St. Joseph Church, Confirmation will take place. Comment: John Wagner provided feedback on his uplifting experience as a lector at the SPRED Mass.

Financial Update: Hank Matecki updated Council on the financial status of the Parish.

- Weekly Collections: The weekly Mass collections have exceeded the budgeted amount for the past 6 weekends.
- Easter Collection: The most current figure is \$27,000, which is lower than in previous years.



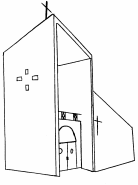
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Financial Update: (continued)

- **Archdiocesan Loan:** The outstanding balance remains at \$100,000. The launch date and event to reduce the debt has not been finalized.
- **Concert:** The weekend concert (April 12) netted \$1875. Revenues of \$6302 were collected, including \$3300 from outside contributions solicited by the music ministry team. Ticket sales were \$2410, expenses for the sound system and equipment rental and catering was \$4427. An additional \$207 was raised through a separate sound system donation box and a 50/50 raffle brought in \$290 before the split.

Previous Business:

- **Branding St. Teresa's Update:** Jessica Schneider shared that the brand team is progressing well. The team will make a formal presentation to PPC at the May meeting and share options of how the brand is taking shape. The team is comprised of professionals in their field from the parish.
- **Parish Sharing Update:** Dana Vance reviewed the Parish Happy Hour proposal addressed by Judie Kaiser in previous meetings. Six parishes have participated in the past, St. Alphonsus, St. Clement, Holy Name Cathedral, St. Michael, Old St. Pat and St. Josaphat, with only two of those parishes having paid Young Adult staff, Old St. Pat's and St. Clement. St. Clement dropped the Happy Hour event due to negative feedback from participants regarding the socialization between younger attendees and a more mature crowd, and the decision of those parishes not to focus on a younger population. The two parishes would reconsider hosting this event in conjunction with St. Teresa's. Dana contacted PJ Clarke's on Armitage to explore this option and has spoken with their special events team to gather specs and costs. *Comments:* Fr. Ron indicated that Judie Kaiser continues to express interest in formalizing this event with St. Teresa's participation. The Young Adult Group is pursuing an upcoming bowling event. Valerie Williams noted that Judie Kaiser has reported in the past that this social event targeted the young adult population but also attracted post age 35+ parishioners. John Wagner added that St. Peter's on Madison may consider joining discussions regarding a jointly sponsored social event and would be willing to offer networking support with them.
- **Drinks and Conversation:** This event hosts newly registered parishioners since 2007 to mingle with established parishioners in order to offer them opportunities to become involved on a parish level. Two parishioner social gatherings have occurred on March 31 and April 7. The next one is April 21. There has been good success at both with approximately 10 new attendees mingling with eight established parishioners. Fr. Ron will pass on the success of this to Fr. Latzko along with names of interested established parishioners for the next events. *Comments:* John Wagner would like to be included in the list of established parishioners for the next round.
- **Ministry Fair:** Jessica Schneider reported that the event held April 5 and 6 had a good turnout of ministries but a disappointing turnout of attendees and new interest in ministry participation. Attendance was highest at the 9 AM Mass. Two tables with good response were the Environmental and Branding Team booths. In general, most parishioners did not come into the Parish Center. Discussion addressed that the ministry fair model may need to be revisited. It was also unclear if all ministries were represented.
- **PPC Info Night and Discernment:** It was reported by John Wagner that no announcement was made at the 10:30 AM Mass. Fr. Ron shared that parish announcements are distributed for all of the Masses and he would follow up with appropriate staff to ensure that the announcements are shared with members of the bilingual community. Bulletin announcements have detailed these events for all parishioners. There was a concern that members of the bilingual community may require a personal invitation to participate in PPC.
- **Leadership Day:** Eric Fredericks reminded Council members that Leadership Day will be held on May 31st in the Parish Center from 8:30 AM - Noon. The event will be hosted by Parish Council and it is a required event for PPC members, as members will facilitate the discussions. Eric walked the Council through a revised outline for the event, which will be held in the two larger rooms in the Parish Center, with smaller rooms available for discussion if needed. The invitation letter will be sent out by May 2 with an RSVP required by May 16. Elizabeth Oldroyd and Valerie Williams will follow-up with a personal call. The Leadership Day Committee (Dana Vance, Eric Fredericks, Valerie Williams and Jessica Schneider) will continue to plan for the day and update the Council at the next meeting. *Comment:* Elizabeth Oldroyd summarized that Leadership Day would assist ministry leadership in seeing how the ministries fit into the four commissions, define the mission statement for each ministry, evaluate the ministry for attracting new members and determine how PPC can best support the ministry throughout the year. In this way, PPC can assist the parish in identifying more vulnerable ministries and provide support to them.



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New Business:

- Summer in the City: Fr. Ron shared that the two SITC Committee Chairs for 2008 are Mimi Kelley and Courtney Littel who both attend the 6 pm Mass. They have met with 2007 Chairs Jennifer Kowieski, Matt Priesbe and Myrna Gomez Kinsella. Hank, Fr. Ron and the two chairs have looked at potential sites, including DePaul University and Galleria Marchetti, and hope to have a final site by the end of May.
- Mass Schedule Discussion: This subject was previously raised but tabled until the arrival of a new pastor. This will again be tabled until Fr. Latzko arrives, at which time Council can make any necessary recommendations.
- PPC Info Night: Eric asked current PPC members to attend one of the two upcoming discernment evenings, May 5 or May 14, if they plan to continue on Council. Members who are currently on Council, and whose current life circumstances may impact their ability to continue on Council, are asked to notify PPC Exec of their decision as soon as possible. Council members who wish to extend their terms are asked to re-discern.

Agenda Items for May: Leadership Day update, PPC Discernment update, Branding Team Presentation, Commission Restructure and Resolution Vote.

Announcements:

- Valerie Williams will provide the opening and closing prayer for May 12, 2008 PPC Meeting.
- The PPC Info Night is Monday, April 28.
- The Commissioning of all liturgical ministers will occur at weekend Masses April 26 and 27.
- It has been suggested to place a cross or perhaps a statue of St. Teresa of Avila in the parking lot in order to identify this as a parish.
- Fr. Ron will remind the Dave and Jean Kostelansky to request that all lectors and Eucharistic ministers sign in at the beginning of Mass and approach the altar at the Our Father. There continue to be on-going shortages at Mass despite the distribution of the quarterly schedule.

Closing Prayer: John Wagner read a biography and prayer from St. Padre Pio.

Adjournment: Council collectively read the Prayer of St. Teresa of Avila. The PPC March Meeting adjourned at 9:17 PM.

Respectfully submitted:
Valerie J. Williams
PPC Secretary

5/8/2008

**Christ has no body now on earth but yours, no hands but yours, no feet but yours.
Yours are the eyes through which Christ's compassion is to look out to the world.
Yours are the feet with which Christ is to go about doing good.
Yours are the hands with which Christ is to bless all people now.
-- Teresa of Avila**