

St. Teresa of Avila Parish
1930 N. Kenmore Avenue
Chicago, IL 60614
773-528-6650/773-871-6766 Fax
www.st-teresa.net

St. Teresa of Avila Parish Pastoral Council Minutes
Monday, March 10, 2008

Our Preamble: As a Catholic Christian Community, we center our life and worship in the Eucharist liturgy to listen and reflect on God's word, to bless, break and share the Body and Blood of Christ. This empowers us to care for and about one another, in joy and sorrow, all in God's name. Through the infinite guidance of the Holy Spirit, this prayer-based leadership council is formed to carry out God's Word and to serve the parishioners of St. Teresa of Avila Church.

Our Meetings: Our Parish Pastoral Council (PPC) meets each second Monday of the month at 7:00 pm in the St. Teresa of Avila Parish Center, 1950 N. Kenmore Avenue, Chicago, IL. For more information about our Parish Pastoral Council, please contact 2007-2008 Chair Eric J. Fredericks at eric@ericfredericks.net. To report your absence as a PPC Member, please contact 2007-2008 Secretary Valerie J. Williams at vjwritesu@yahoo.com.

Call to Order: PPC Chair Eric J. Fredericks called the meeting to order at 7:10 PM.

In Attendance: PPC Members: Judie Kaiser, Elizabeth Oldroyd, Dan O'Neil, Bob Pedro, Dana Vance, Dave Hilko, Bob Wolff and John Wagner. PPC Exec Council: Chair Eric Fredericks and Vice Chair Jessica Schneider. Staff Members: Fr. Ron Galt, Administrator and Hank Matecki, Business Manager

Absent/Excused: Tom Kinsella and Valerie Williams, PPC Secretary

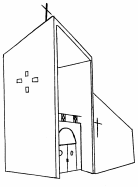
Opening Prayer: Elizabeth Oldroyd

General Remarks: Chair Eric Fredericks thanked everyone for coming to the Parish Council Retreat. He announced that the next retreat will be held in October 2008.

Approval of February minutes: Minutes submitted to members were approved as presented. Motion to approve by Dana Vance, seconded by John Wagner.

Pastoral Report and Liturgical Update:

- St. Teresa Pastor Appointment: Rev. Frank Latzko of St. Eulalia Parish in Maywood has been officially appointed as the incoming Pastor of St. Teresa's. He is very excited to become a part of our parish community, however, he still has duties to fulfill at St. Eulalia Parish as he is the current pastor and a replacement has yet to be found. Fr. Ron encouraged us to pray for Fr. Latzko and the parishioners of St. Eulalia as they continue to search for a new pastor. Fr. Ron assured us that there would be upcoming opportunities to meet Fr. Latzko. Formal meetings with PPC, Executive Board and Finance Council will be arranged. Additionally, there will be informal opportunities for all members of the parish to meet Fr. Latzko.
- Lenten Retreat: The final Lenten Retreat will be held on Wednesday March 12th at 7:00PM. Fr. Ron encouraged us to attend if possible.
- Holy Week: The Holy Week schedule is now available. PPC should familiarize ourselves with the schedule and talk it up to other members of the parish.
- Liturgy: Although we pride ourselves on having a relaxed parish environment, we must maintain a sense of reverence.
 - Recently parishioners have been bringing coffee cups/mugs into church and drinking it during Mass. If we notice someone bringing a drink into the church area we should politely ask them if they would mind throwing it away in one of the trash bins.
 - We may need to remind Eucharistic Ministers about the proper cleaning and handling of the chalices and dishes for the Eucharist. EOMs have been leaving the dishes with remnants of the bread and wine still remaining. They have also been stacking the dishes. We need to remind people that these are sacred vessels and we cannot handle them as if they were our everyday dishes.
- Altar Servers: Fr. Ron welcomed our newest altar server, Cameron Colby.



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Financial Update: Hank Matecki updated Council on the financial status of the Parish.

Assets:

- Weekly Collections: The weekly Mass collections have exceeded the budgeted amount for the past 6 weekends. We are now several hundred dollars above our annual budgeted amount.

Liabilities

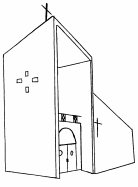
- Archdiocesan Loan: The outstanding balance remains at \$105,859.

Announcements:

- Retirement Fund: Donations for the retirement fund for members of religious orders has topped \$6,000.
- Easter Letters: Letters were mailed out to parishioners. \$7,875 has been received so far (\$7,000 was from one family).
- Financial State of The Parish: Michael Zost will provide a "Financial State of the Parish" on the weekend of March 29 and 30 at all the masses. (UPDATE NOTE: Presentation was pushed back several weeks and will take place in April due to other parish activities scheduled at that time.)
- New Parish Fundraising Event: The Finance Council is considering new fundraisers for the parish. One idea was to host a "Casino Night."
- Replacing or Repairing The Bells: Three options were presented for the repair or replacement of the bells: 1) Repair internal bell strikers (too expensive); 2) Install external strikers on the bells, plus controlling equipment (\$12,445); 3) Chamber Carillon (\$8,870), 4) Singing Tower Classic Carillon (\$9,945).
- Boiler Burner: The burner for the boiler will need to be replaced (\$5,000 - \$7,000).

Old Business:

- Loaves and Fishes Follow-Up Discussion: We revisited the February Council discussion regarding the concerns raised by Dr. Mary McCabe. The discussion touched upon the same points and concerns raised in February's meeting. Council came to the consensus that we will not exclude anyone from attending the Loaves and Fishes dinners regardless of their economic state. We are a welcoming parish and we will not turn people away at the door. On behalf of the entire Council, John Wagner volunteered to thank Dr. McCabe for raising the issue in our last meeting.
- Jesse Tree Follow-Up Discussion: A committee was formed to address concerns with the types of gifts being requested for Jesse Tree and to brainstorm on better ways to organize the process (Committee: Fr. Ron, Judie Kaiser, John Wagner and Hank Matecki). The committee will plan to meet later in the year (closer to Advent).
- Parish Sharing: Dan O'Neil updated the Council on Our Lady of the Angels and its current needs. He said they are currently most in need of volunteer efforts on multiple levels (time, resources, etc.). Dan reminded us of the volunteer day he organized last year and said he would like to organize several of these for the upcoming summer months (hopefully 3 dates). Dan would like to build upon last year's event so that it can be an even bigger success than last year. He would like to build it up to the parishioners and perhaps brand it as a St. Teresa's Volunteer Day. He suggested providing transportation so parishioners can easily get to and from the volunteer site. On a separate topic, Judie Kaiser informed us that there is an upcoming multi-parish happy hour this coming Friday. She is going to contact Mark Bellantoni from the Youth Ministry to see if they can coordinate on notifying parishioners of the event via the bulletin.
- PPC Retreat Follow-Up: Council members gave feedback regarding the recent PPC Retreat. Overall, members thought the retreat went well. They enjoyed the discussion, the location, and the Mass which followed.
- Branding St. Teresa's Update: Jessica Schneider shared that the brand team is progressing well. They have adjusted their timeline with the hopes of having a completed brand ready for use by July 2008. The team is currently conducting parishioner interviews to gain a better understanding of how parishioners of various demographics view St. Teresa's. Once the interviews are complete the team will analyze the interviews in search of overriding themes that can be used to create an appropriate brand that will represent the St. Teresa "vibe."
- New Parishioner Drinks and Conversation: Fr. Ron updated the Council on the new parishioner welcoming event (formerly called 'New Parishioner Wine and Cheese Event'). The events are still scheduled for 7 pm in the Parish Center: March 31, April 7 and April 21. Fr. Ron explained that this was not a PPC event. He invited a cross-section of current parishioners to attend and welcome the new parishioners. He emphasized that by only inviting certain individuals he was in no way trying to exclude anyone. He just did not want to have an overwhelming



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number of current members considering there would not be as many new members. As mentioned above he selected a variety of members to represent various areas of our parish.

- **Leadership Day:** Eric Fredericks reminded Council members that Leadership Day will be held on May 31st in the Parish Center from 8:30 AM - Noon. The event will be hosted by Parish Council so we are all expected to attend. Eric walked the Council through a rough outline for the event: open with a scripture/reflection exercise, explain the commission structure, break out into discussion groups led by Council members, share learnings with the broader group, set parish goals, close with prayer/reflection exercise. The Leadership Day Committee (Dana Vance, Eric Fredericks, Valerie Williams and Jessica Schneider) will continue to plan for the day and update the Council at the next meeting.

New Business:

- **Ministry Fair:** Jessica Schneider reminded the Council that the 2008 Ministry Fair will be held after every Mass on the weekend of April 5th and April 6th. She encouraged as much Council participation as possible. Ideally, there should be multiple Council members at each Mass to help host the PPC table, facilitate the flow of the fair, and fill in for ministry leaders that are unable to be present. Additionally Council members will be needed to help set up and tear down the tables and posters. A sign up sheet was passed around so Council members could indicate which Masses they could volunteer to help.
- **All Good Gifts – An Evening of Gratitude:** The music ministry is putting on a concert on April 12, 2008 in the Parish Center. Seating will begin at 7:00 PM and the music will begin at 7:30 PM. Tickets are only \$10 and will be sold after Masses in the weeks leading up to the event. The concert will also be catered by 'Delicious Dishes by Tom'. We are all encouraged to attend and spread the word.

Agenda Items for April: Leadership Day update, PPC Info Night

Announcements: John Wagner will provide the opening and closing prayer for April 14, 2008 PPC Meeting. The Ministry Fair is Saturday, April 5th and Sunday, April 6th in the Parish Center following every Mass.

Closing Prayer: Elizabeth Oldroyd

Adjournment: Council collectively read the Prayer of St. Teresa of Avila. The PPC March Meeting adjourned at 8:45 PM.

Respectfully submitted:
Jessica Schneider
PPC Vice Chair for PPC Secretary

4/9/2008

Christ has no body now on earth but yours, no hands but yours, no feet but yours.
Yours are the eyes through which Christ's compassion is to look out to the world.
Yours are the feet with which Christ is to go about doing good.
Yours are the hands with which Christ is to bless all people now.
-- Teresa of Avila